

PICC Line Insertion Checklist

Indication: To document procedural practices related to insertion technique for Central Venous Catheters.

Patient ID: _____

Date of Birth (mm/dd/yy): ____/____/____

First Name: _____

Male Female

Last Name: _____

Notes: _____

Location (unit/ward/bed): _____

Insertion Site: Right Left Basilic Cephalic Brachial Other: _____

Is this a NEW line? YES NO

This procedure is: Elective Emergent Re-position Other: _____

Insertion Procedure Practices

Before Procedure, did the clinician:

Perform Procedural Pause:

- Perform patient ID x2?
- Confirm diagnosis, therapy and duration; utilize relevant documents (charts/forms)
- Announce procedure to be performed?
- Mark / assess the site?
- Position patient correctly for procedure?
- Assemble equipment / verify supplies?
- Utilize relevant documents (charts / forms)?
- Order follow-up radiology images (PRN)?
- Cleanse hands (ask if unsure)?

	YES	YES after reminder	N/A

Prep Procedure Site:

- Use chlorhexidine?
- Other site preparation: _____
- Use large drape to cover patient in sterile fashion?

During Procedure, did the clinician:

- Wear sterile **gloves, cap, mask, and gown**?
- Maintain sterile field?
- Vein identification: Palpitation Fluoroscopy Ultrasound other
- Did procedure assistant follow same sterile precautions?
- Did **all** personnel in the room wear a mask?
- Technique used: Modified Seldinger Technique Direct puncture
- Other technique used: _____

Was the catheter trimmed? Yes No Length: _____

Was a guillotine used? Yes No

After Procedure:

- Was sterile technique maintained applying dressing?
- Was dressing dated?

Name of Procedure Clinician <i>(signature if applicable):</i> _____
Name of Procedure Assistant: _____
Name of Procedure Auditor: _____
Today's Date (mm/dd/yy): ____/____/____

Patient Label

This form is provided as an option for recording basic best practice procedures as recommended by the CDC Guidelines, INS Standards and IHI 100,000 Lives Campaign. A hospital specific checklist may be in use. Consult your hospital insertion line protocol for guidance.

